

August 18, 1950

MEMORANDUM FOR THE RECORD:

Subject: ORE T/O.

Reference: Memorandum dated 17 August 1950 from [REDACTED] giving his criticisms of the new machine-run T/O, paragraph 1(c) re 2 clerk-typists in the Coordination and Production Branch, Publications Division.

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1. Mr. [REDACTED] states he notified Mr. [REDACTED] by telephone of these changes on 19 July 1950, that is that the grades of the two typists should remain at GS-4.

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2. There is no record in the file regarding any changes in these grades, either to reduce them from GS-4 to GS-3, or to reinstate them from a GS-3 to GS-4.

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3. Mr. [REDACTED] gave to me over the telephone today the following lineup of the above mentioned Branch:

Chief	1	-	GS-14
Information and Editorial Specialist	1	-	GS-7
Clerk	1	-	GS-4
Clerk	1	-	GS-4
Clerk (typing)	1	-	GS-4
Clerk (typing)	1	-	GS-4

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